



Agenda item:

[No.]

Special Licensing Committee

on

4 December 2008

Report Title: **Appointment of Member to Licensing Sub-Committee 'c'**

Joint Report of: **Head of Local Democracy & Member Services and Head of Legal Services**

Forward Plan ref. no. **N/A**

Wards Affected: **All**

Report: **Non-Key Decision**

1. Purpose

1.1 To appoint to the vacancy on the Licensing Sub-Committee C following the recent change in the membership of the Licensing Committee.

2. Recommendations

2.1 That the Committee note the appointment to the vacant position on the Licensing Committee by Full Council at its meeting on 24 November 2008;

2.2 That the Committee consider and appoint to the current vacancy on its Licensing Sub-Committee C.

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2 Executive Summary

3.1 Members are recommended appoint to the current vacancy on the Licensing Sub-Committee 'C' and note the appointment by full Council on 24 November 2008 to the vacancy on the Licensing Committee.

3 Reasons for any change in policy or for new policy development (if applicable)

N/A

4 Local Government (Access to Information) Act 1985

5.1 The following background papers were used in the preparation of this report:

- (i) the Council's Constitution and (ii) Local Licensing Procedure Rules

6. Licensing Committee

6.1 The full Council appoints the membership of the Licensing Committee including its Chair and Vice-Chair. By law there must be at least 10 but no more than 15 appointed Members. The Committee can still meet and undertake its business with a quorum of 4 Members.

6.2 The Council can determine the terms of reference of the Committee. These are currently set out in Part 3 C of the Council's Constitution and remain unchanged.

7. Establishing the Licensing Sub-Committees

7.1 The Licensing Committee established its 3 Sub-Committees (A, B and C) on 22 May 2008 (see appendix 1) following the appointment of Members of the Licensing Committee by Full Council on 19 May 2008.

7.2.1 Following the recent change of Membership of the Licensing Committee from the Liberal Democrat Group – Councillor Scott replacing Councillor Baker as Member, and as confirmed by Full Council on 24 November 2008, there is a subsequent vacancy on the Licensing Sub-Committee 'C' and therefore it is for the Licensing Committee to appoint to that vacancy.

8 Recommendations

8.1 That the Committee note the appointment of Councillor Scott to the vacant position as a result of the resignation of Councillor Baker from the Licensing Committee as confirmed by Full Council at its meeting on 24 November 2008;

8.2 That the Committee consider and appoint to the current vacancy on its Licensing Sub-Committee C.

9 Comments of the Chief Financial Officer

9.1 There are no specific financial implications.

10. Comments of the Head of Legal Services

10.1 The legal implications are set out in the body of this report.

11. Use of Appendices / Tables / Photographs.

11.1 Appendix 1 to this report is the membership of the three Licensing Sub-Committees as agreed by the Licensing Committee on 22 May 2008, and as varied on 16 July 2008.